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EUROPEAN UNION



**ENPI
CBCMED**
CROSS-BORDER COOPERATION
IN THE MEDITERRANEAN

CALL FOR EXPRESSION OF INTEREST

for one expert in charge of the evaluation of identified expected results, output and indicators for the ENI CBC MED Programme 2014-2020

Public notice

Regione Autonoma della Sardegna

Joint Managing Authority of the ENPI CBC Mediterranean Sea Basin Programme

Operational Management Unit

Call approved by JMC on 14.08.2014 and by the JMA official act No. 1527/163 of 07.08.2014



Art. 1. Background

The main features and strategic framework of the “ENI CBC Mediterranean Sea Basin Programme 2014-2020”, currently under preparation within the framework of the European Neighbourhood Instrument – Cross Border Cooperation component, will be set in the Joint Operational Programme (JOP), expected to be approved by 14 countries¹ (Portugal, France, Italy, Malta, Greece, Cyprus, Algeria, Tunisia, Egypt, Jordan, Palestine, Israel, Lebanon, Spain).

The ENI CBC MED Programme, which will replace the “ENPI CBC MED 2007-2013” in the next programming period, must aim to strengthen cooperation by means of actions conducive to integrated territorial development linked to the Union’s cohesion policy priorities, also fostering complementarities and synergies with other initiatives ongoing in the area. Thus, a precise description of how the planned actions will lead to results and which target groups are expected to deliver the projects is required.

The Joint Programming Committee (JPC) is the body responsible to define and approve the Joint Operational Programme, while the future Joint Monitoring Committee (JMC) will steer its strategic implementation. In particular, the JMC will review the results as achieved by the implemented projects. It will follow the Programme implementation and progress towards its priorities using objectively verifiable indicators and related target values. The JMC will also examine all issues affecting the Programme performance.

Expected results, outputs and objectively verifiable indicators are therefore crucial to assess the overall performance of the identified objectives and priorities of the Joint Operational Programme (JOP) and design corrective measures as the case maybe.

Background information on the Programming Process

The preliminary EU programming documents for the period 2014-2020 call for a stronger thematic focus for CBC programmes. They also require to deliver a clear cross border contribution. The need for a more focused approach to thematic/sectoral priorities within programmes should both increase impact and overall efficiency and reduce the currently high levels of failed applications for funding.

The ENI CBC MED Programme at this stage of the consultation process has identified two overarching objectives:

- Promote economic and social development
- Address common challenges in environment

Four thematic objectives completed the bulk of the new strategy agreed among the JPC members:

- 1.A Business and SMEs development
- 1.B Support to education, research, technological development and innovation
- 1.C Promotion of social inclusion and fight against poverty
2. Environmental protection, climate change adaptation and mitigation

¹ Eligible Countries / regions are Portugal: Algarve ; France: Corse, Languedoc-Roussillon, Provence-Alpes-Côte d’Azur ; Italy: Basilicata, Calabria, Campania, Lazio, Liguria, Puglia, Sardegna, Sicilia, Toscana; Malta: the whole country; Greece: Anatoliki Makedonia - Thraki, Kentriki Makedonia, Thessalia, Ipeiros, Ionia Nisia, Dytiki Ellada, Sterea Ellada, Peloponnisos, Attiki, Voreio Aigaio, Notio Aigaio, Kriti; Cyprus: the whole country; Algeria: Tlemcen, Ain Temouchent, Oran, Mostaganem, Chlef, Tipaza, Alger, Boumerdes, Tizi Ouzou, Bejaia, Jijel, Skika, Annaba, El Tarf; Tunisia: Madanin, Qabis, Safaqis, Al Mahdiah, Al Munastir, Susah, Nabul, Bin Arous, Tunis, Al Arianah, Banzart, Bajah, Juridubah; Egypt: Marsa Matruh, Al-Iskandaryah, Al Buhayrah, Kafr ash Shaykh, Ad Daqahliyah, Dumyat, Ash Sharquiyah, Al Isma’iliyah, Bur Sa’id; Jordan: Irbid, Al-Balga, Madaba, Al-Karak, Al-Tafilah, Al-Aqaba; Palestine: the whole of the country; Israel: the whole of the country; Lebanon: the whole of the country



In addition to these 4 thematic objectives, 11 priorities have been provisionally adopted during the JPC held in Aqaba in May 2014. Further to the meeting held in Brussels in July 2014, the overall provisional strategic framework is reported in **Annex 1**.

During the programming exercise, the key steps of the Project Cycle Management have been followed aiming at identifying the main challenges and problems, medium term needs, objectives, expected results, indicators, external conditions and mitigation measures.

Art. 2. Invitation

The Joint Managing Authority hereby calls for applications from natural persons with a view to recruit one expert supporting the JPC in the identification of the most realistic expected results, indicative outputs and indicators. Interested candidates are invited to apply in accordance with the provisions of this call.

Art. 3. Description of the assignment

As programming is now entering in its crucial phase, the purpose of this evaluation of the expected results, outputs and their indicators - in their preliminary version introduced to the JPC in July 2014 (Annex 1) - will be to accompany the drafting process and ensure that the Programme developed responds as well as possible to the current needs and challenges in the region, and lives up to the European Commission's requirements in full.

All expected results shall be described as measurable goals including measurement unit and target values in their indicators. Outputs shall be considered as the possible indicative deliverables produced by applicants within the timeframe of project implementation.

Each indicator must be specific to the results/output it is supposed to measure; Measurable (either quantitatively or qualitatively); Available at an acceptable cost; Relevant to the information needs of managers; Time-bound so that it is known when it can be expected the objective/target to be achieved. Performance indicators and any other indicators might be considered in order to improve the overall quality of the monitoring process.

The expert will support the JPC in the identification of the most realistic expected results, indicative outputs and indicators. He/she will assess whether the best possible combination of priorities and expected results has been identified or whether an alternative mix would be better in order to increase the impact.

The expert shall consider the quality of the indicators and the timely availability of key data in order to monitor and review the Programme implementation based on the identified set of indicators.

This will involve:

- Reviewing drafts of programme documents to map existing knowledge (e.g. preliminary draft of the JOP, sector/thematic analysis, input provided by the JPC members and JMA/JTS, relevant studies etc.);
- Providing concrete recommendations for improvement on the expected results and indicative outputs by reviewing and assessing both their relevance and consistency with the identified objectives;
- Providing a realistic estimation of target values² and baselines for the indicators as the case may be and verify their measurability at reasonable costs;

² The financial allocation to the ENI CBC MED Programme is not yet available although it is estimated around 200 million. Moreover, no decision on the allocation per objective has been decided yet. Therefore, the estimation of target values and baselines will be finally considered by the expert once the allocation among general objectives and priorities is decided by the JPC.



- Specifying alternative formulation(s) of the concerned indicator(s) whenever relevant;
- Reporting on statistical data availability / source of verification in the Programme area at the most appropriate territorial level;
- Delivering a concise risk analysis and identifying possible mitigation measures for each thematic objective;
- Producing an evaluation report of the JOP strategy.

Structure of the evaluation

The evaluation report must reflect the following general structure and indicative number of pages:

- Executive summary of conclusions and recommendations (2-3 pages);
- Methodology - outlining the expert approach including a description of original research undertaken and sources of data and information (2-3 pages);
- Summary of the main strengths and deficiencies of the JOP strategy (5-10 pages):
 - Overall consistency of the intervention logic;
 - How the indicative expected outputs will contribute to results;
 - The relevance and clarity of the proposed programme indicators;
 - Challenges and needs in relation to relevant Programmes / Initiatives in the Mediterranean area;
- Recommendations on possible improvements clearly graded according to their importance (in terms of usefulness) (2-3 pages);
- Risk analysis and mitigation measures to be considered for the implementation of the thematic objectives and to be included in the JOP (4-12 pages).

It is expected that the evaluation report will be easy to read, illustrative and well structured. The expert is not systematically required to provide scientific research and the quality of the evaluation will be assessed based on its usefulness.

Materials

Relevant sources of material for the evaluations to be carried out should include:

- European Commission papers on indicators for monitoring and evaluation;
- Output indicators identified by INTERACT and their consideration whenever relevant;
- Indicators concerning any complementary or synergic initiative at EU and Mediterranean level;
- Programming Process 2014-2020: Fiches developed by INTERACT;
- Europe 2020: A Strategy for smart, sustainable and inclusive growth;
- Thematic evaluations or studies undertaken on relevant fields of intervention;
- ESPON studies and particularly the Territorial Evidence Pack;
- Evaluations studies that might be relevant and currently being carried out at national level;
- ENPI CBC MED - JOP Programme 2007-2013;
- Logical Frameworks concerning the 95 approved projects under the current ENPI CBC MED Programme 2007-2013;



- ENPI CBC MED Programme website(www.enpicbmed.eu).

Please note that this list is non-exhaustive and further material could be relevant.

Statistical data shall be taken into account any time they are deemed relevant to the objectives of the assignment. The material to be considered will be mapped as the first stage of the evaluation.

Art 4. Methodology and Timeframe

The expert must select the methodology (mapping, literature review, interviews, focus groups, peer reviews, workshops etc.) that he/she considers most appropriate for answering the requirements of these Terms of Reference (ToRs). The chosen methodology needs to be adaptable to changes in the regulations and decisions that are likely to occur throughout the drafting process.

The evaluation must consist of desk research as well as interviews with key stakeholders and experts. Its implementation must interlink with the work of the programming bodies and the expert must plan to participate in relevant meetings.

The expert may request statistical, technical, administrative, financial and other relevant information from the Programme Joint Managing Authority (JMA) and is encouraged to make comparison with previous/ongoing relevant initiatives.

The expert is required to submit electronically any draft or provisional materials produced as part of the evaluation and requested by the Programme. He/she will be invited to present to the JPC the main outcomes of the work performed including recommendations. Progresses in completing the tasks assigned and described in this ToRs shall be timely reviewed upon request of the JPC and/or the JMA.

Travels in the Programme cooperation area may be foreseen for the fulfilment of the tasks foreseen by the assignment.

The indicative timeframe for completing the above mentioned tasks could be estimated in about 30 working days within the two months following the signature of the contract.

Art. 5. Selection and award criteria

To ensure the independence of the evaluation, the candidates who have been direct beneficiaries of the programme (grant recipients) will not be considered. All candidates must declare that they have not been involved in the implementation of ENPI CBC MED projects including their technical assistance.

The following eligibility requirements **must be satisfied**:

- citizenship of a Member State of the European Union, a country that is a beneficiary of the ENPI Regulation, a country that is a beneficiary of an Instrument for Pre-Accession Assistance (IPA), a Member State of the European Economic Area or a country that is eligible according to articles 8 and 9 of the Regulation (EU) No 236/2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action;
- possession of civil and political rights;
- absence of sanctions under penal law or of ongoing penal procedures;
- never having been deprived nor laid off from public administration and having been deprived from a position in the public administration for having obtained it by supplying false or absolutely invalid documents;

The following qualifications **must necessarily be fulfilled**:



- have a level of education corresponding to completed university studies attested by a degree;
- be computer literate;
- have an advanced command³ of English (understanding, speaking, writing); excellent report writing skills is a must;
- have good French reading skills⁴;
- Have minimum 5 years of professional experience in the evaluation of public policies and/or in drafting monitoring/evaluation studies at Programme level;
- Have minimum 5 years of professional experience in international cooperation and/or EU-funded cooperation programmes, involving Mediterranean Partner Countries⁵.
- Professional experience in the identification, analysis and collection of indicators;
- Ability to gather information, elaborate findings and provide recommendations with reference to the elaboration of evaluation reports.

The following qualifications will be considered **as assets**:

- Professional experience in the identification, analysis and collection of indicators at Mediterranean level;
- Professional experience in the EU Cross Border Cooperation programmes;
- Advanced command⁶ of French and/or Arabic (understanding, speaking);

Candidates shall possess the requested qualifications and experiences by the deadline for the submission of applications. Please note that possession of all the requirements must clearly result from the documents submitted by candidates (Request for participation and Curriculum Vitae).

Before signing the contract, the selected candidate may be requested to present supporting documents (i.e., copy of university degree, certificates of working experience, etc.). The JMA may not sign the contract with the expert who will not be able to certify the declarations contained Request for participation and in the CV.

Art. 6. Selection procedure

A dedicated evaluation commission, established by the JMA, will check the formal regularity of the submitted applications and will exclude the applicants who do not satisfy the necessary requirements foreseen in article 5 of this call.

Candidates satisfying all the necessary requirements will be included in a short list, from which one expert will be selected according to the following criteria, listed by importance:

- Higher number of years of relevant professional experience;
- Higher number of years of professional experience in the identification, analysis and collection of indicators at Mediterranean level;

³ At least corresponding to the C1 level of the Common European Framework of Reference for Languages (See the self assessment grid at: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>).

⁴ At least corresponding to the B2 level of the Common European Framework of Reference for Languages (See the self assessment grid at: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>).

⁵ Algeria, Tunisia, Egypt, Jordan, Palestine, Israel, Lebanon.

⁶ At least corresponding to the C1 level of the Common European Framework of Reference for Languages (See the self assessment grid at: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>).



- Higher number of years of professional experience in the EU Cross Border Cooperation programmes;
- Advanced command⁷ of French (understanding, speaking);
- Advanced command⁸ of Arabic (understanding, speaking).

In case of equal qualifications, priority will be given to the youngest candidate.

Art. 7. Validity of the short list

The short list of experts, constituted on the basis of the present call, will be valid for 3 years after its publication.

Art. 8. Application procedure

Under penalty of exclusion, interested candidates shall submit the following documents, completed in English and duly dated and signed:

- **Request for participation.** Under penalty of exclusion, it must be hand written signed; the format (Attachment A), available on the Programme website: www.enpicbmed.eu, must be used (other formats will not be considered);
- A copy of a **valid Identification Document** shall be attached to the application.

A **Curriculum Vitae**⁹ dated and signed shall also be attached to the Request for participation, according to the European format (Attachment B) available on the Programme website: www.enpicbmed.eu.

Under penalty of exclusion, applications shall be sent by **8 September 2014** by certified mail with return receipt, private-courier service or delivered by hand by the same date (hand delivery is possible in the following hours - excluding public holidays: Monday to Friday, from 10.00 to 13.00; Tuesday and Wednesday, from 16.00 to 18.00) to the following address:

**Regione Autonoma della Sardegna – Presidenza
Autorità di Gestione Comune del Programma “ENPI CBC Bacino del Mediterraneo”
Via Bacaredda 184 - 09127 Cagliari (Italy).**

Applications sent or delivered by hand after the above-mentioned deadline will not be taken into consideration. The postmark or the postal office's or private courier's accompanying note (or, in case of hand delivery, the receipt provided by the JMA) are considered proof of postage date.

In any case, under penalty of exclusion, applications duly sent within the set deadline of **8 September 2014** shall be received by the JMA no later than **15 September 2014**.

The JMA cannot be in any case held responsible for possible late delivery or loss of applications. Applicants shall thus take all measures to ensure the fulfilment of the deadline for receipt by the JMA.

Under penalty of exclusion, the request for participation shall arrive in a closed envelope together with the attachments. The sealed envelope containing the request shall indicate outwards the following wording:

**“Evaluation of the ENI CBC MED Programme Strategy 2014-2020
Call for expression of interest
“DO NOT OPEN – NON APRIRE”.**

⁷ At least corresponding to the C1 level of the Common European Framework of Reference for Languages (See the self assessment grid at: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>).

⁸ At least corresponding to the C1 level of the Common European Framework of Reference for Languages (See the self assessment grid at: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>).

⁹ The description of prior experiences and qualifications provided in the Request for participation shall be compliant with what is stated in the CV; the latter will be used as supporting document to confirm what is stated in the Request for participation.



The declarations contained in the application are subject to controls, as per D.P.R 445/2000 and successive modifications and integrations. On top of the penal sanctions foreseen by article 76 of D.P.R n. 445 of 28.12.2000 in case of false declarations, if the controls reveal that the content of the declarations is false, the concerned person will be deprived from the benefits possibly acquired.

Art. 9. Contract and Payment arrangements

The selected candidate will be offered a short-term temporary contract under Italian legislation.

Estimated value of the contract is 15.000,00 euro (gross salary including VAT, other taxes and pension contributions to be paid by both the expert and the contracting Administration).

The contract will be on a fixed price basis. Payment will be made on delivery of the final evaluation report.

Travel and accommodation costs, where applicable, will be reimbursed according to the rules applicable to the staff of the contracting Administration.

The awarding of a contract does not create in any case a public service relation with the Autonomous Region of Sardinia.

In the execution of its tasks, the collaborator is bound to professional secrecy and shall abstain from treating issues in which himself/herself, his/her relatives or his/her relatives in law have an interest.

For the entire duration of his/her mandate, it is forbidden to the collaborator to be engaged in any other mandate or consultancy which may put him/her in a situation of conflict of interest. The failure in observing these obligations or the occurrence, during the execution of his/her mandate, of reasons of incompatibility or conditions of conflict of interest will determine the end of the mandate itself. The collaborator is subject to the incompatibility provisions foreseen by article 53 of the D.Lgs. 165/2001. He/she is also bound to observe the conduct obligations foreseen by the Conduct Code of the Autonomous Region of Sardinia approved by deliberation of the Regional Government No. 3/7 of 31 January 2014.

At the moment of signing the contract, the collaborator shall provide a specific declaration attesting the absence of any cause of incompatibility or conflict of interest in relation to the mandate he/she is going to receive, in accordance with the provisions mentioned above.

Art 10. Personal data treatment

Personal data submitted by the applicants will be only used for the participation to the present call and for the possible signature of a contract with the Joint Managing Authority, according to the Italian law in force (Legislative Decree N. 196/2003).

Art. 11 Publication of the call and results of the selection

This notice is edited in English and published on the official website of the Programme www.enpicbmed.eu and on the website of the Autonomous Region of Sardinia in the section « Servizi al cittadino – Concorsi e selezioni » www.regione.sardegna.it/servizi/cittadino/concorsi/ .

An extract in French of the notice is also available on the above mentioned websites.

The results of the procedure will be approved by act of the Head of the Operational Management Unit of the JMA and will be published on these two websites.



Art. 12 Various and final provisions

The contract for carrying out the evaluation will be awarded as soon as possible hereafter and the successful expert must be ready to start work immediately.

He/she is required to observe confidentiality when dealing with information and data made available for evaluation purposes. Failure to observe confidentiality will lead to the immediate termination of the contract without compensation.

All products delivered during the execution of the contract are intended as the sole property of the ENPI CBC Med Programme. All data generated during the evaluation must be made freely available to all interested parties involved in the Programme.

The JMA reserves the right to modify, extend, suspend entirely or partially or revoke this call. The participation in the selection procedure involves the implicit and unconditional acceptance of the provisions of this call.

For any further information and clarification, please contact the JMA at: enpi.management@regione.sardegna.it, Tel. (+39)0706062443 – (+39)0706062309, Fax +39 070 400359, or visit the website of the Programme (www.enpicbmed.eu).

Art.13 Person in charge of the procedure

The person in charge of the competition procedure, as per this Announcement, is the officer Maria Giovanna Pinna – Operational and Management Unit of the Joint Managing Authority .

The Director of the Operational Management Unit

Anna Paola Mura